



**West Michigan Center for Arts + Technology (WMCAT)
Summer Camp Instructor — Contract Position
Request for Proposals**

Contract Position: Summer Camp Instructor
Contract Term: Multiple dates, June – July 2024
Compensation: \$700 per summer camp session
Closing Date: February 29, 2024

Contract Position Summary

West Michigan Center for Arts + Technology (WMCAT) is seeking teaching artists and professionals for temporary teaching contracts in our summer camps for area teens. We are looking for artists and professionals who want to share their passion for art, design, and/or technology with youth in week-long learning experiences.

Responsibilities

- Work with up to 12 students for 2.5 hours each day, for a four-day camp session with the following daily schedule, Monday through Thursday:
 - 12:30-1:00 p.m. – set up and prepare for class
 - 1:00-3:30 p.m. – classroom instruction
 - 3:30-4:00 p.m. – wrap and clean studio before departure
- Develop creative and engaging visual arts or digital media curriculum that is age-appropriate, incorporates a variety of instructional methods, and meets the needs of all learners.
- Submit and workshop curriculum in 1:1 meetings with the Director of Arts + Tech.
- Integrate opportunities for students to share their completed work and reflect on learning and creative processes with others.
- Provide lesson plans and other documentation of curriculum as requested.
- Foster caring and trusting relationships with students; provide supportive, fair, and non-discriminatory treatment of all students regardless of race, color, religion, creed, sex, sexual orientation, gender identity, and national origin.
- Manage technology and equipment responsibly, including computers and other resources within studios.
- Assist in WMCAT recruitment/marketing efforts to enroll students.

Experiences + Skills

- Working knowledge of arts education, expertise in the related field of study, or a comparable combination of education and practical experience.
- Prior experience working with youth.
- Excellent communication, organizational, and interpersonal skills.
- Cultural competency to work with individuals from varied backgrounds and to foster open communication among groups.
- Punctuality, flexibility, and enthusiasm.
- Pass a background check.

Schedule

WMCAT's summer camps will run in weekly sessions, Monday-Thursday, with instructor responsibilities from 12:30-4:00 p.m. Sessions will be held the following weeks:

Session 1: June 17-20

Session 2: June 24-27

Session 3: July 15-18

Submit your summer camp course proposal(s) at artstech.wmcats.org/programs/summer-camps by February 29, 2024.